HERITAGE OF HAWK RIDGE
ARCHITECTURAL / LANDSCAPE CHANGE REQUEST

Homeowner Name: _____

Address: _____ Phone: _____

Email Address: _____

Description of Change/Request: _____

_____

_____

ARCHITECTURAL CHANGE   /   LANDSCAPE CHANGE   **(circle one)**

Proposed Project Start Date: _____/_____/_____   Proposed Project Completion Date: _____/_____/_____

Checklist of Requirements:
Please initial each statement below indicating you have read and understand each statement.

_____ 1. I have reviewed the **current HHRCA Rules & Regulations Document** (available on the HHR website or from the Property Manager).

_____ 2. Attach a description of **building materials, including colors** (please include photos, examples, and/or illustrations, as it helps the Committee in reaching an approval of the request.

_____ 3. Attach a **drawing (including dimensions) of room additions**, decks, patios and/or **landscaping as it pertains to the property and the property lines**. For landscaping projects include the names and anticipated heights of the shrubbery and trees to be used.

<u>After reviewing this request, the Committee may request material samples.</u>

Upon signing this application, the Homeowner understands that the Architectural Review Committee functions only to approve the acceptability of the appearance of changes to the exterior of buildings or land. There is no intention, expressed or implied, to approve or disapprove the adequacy of any change, its function, or subcontractor. The maintenance for operation or appearance of any installation is the Homeowner's responsibility. **If the application is approved, it in no way relieves the Homeowner from obtaining all necessary permits that may be required by the City of Lake Saint Louis.**

HOMEOWNER SIGNATURE: _____ DATE: _____

DO NOT WRITE BELOW THIS LINE (office use only)

STATUS: [ ]   Approved - ARC member assigned to monitor progress _____

[ ]   Rejected: - Explanation: _____

_____

EMAIL TO   jmorningstar@dniproperties.com   OR DROP OFF AT CLUBHOUSE

Please allow up to 30 days for the Committee to review and respond to this request.